

HONOLULU POLICE DEPARTMENT

CITY AND COUNTY OF HONOLULU

STATE OF HAWAII

**Renumbering, Amendment, and Compilation of Title 21, Chapter 15 of the
Rules of the Chief of Police, Honolulu Police Department**

January 12, 2024

SUMMARY

1. §21-15-12 is renumbered and amended.
2. §21-15-13 is renumbered.
3. §15-14 is repealed.
4. §§21-15-15 to 21-15-22 are renumbered and amended.
5. § 21-15-23 is repealed.
6. §§21-15-24 to 21-15-28 are renumbered and amended.
7. §§21-15-29 to 21-15-31 are adopted.
8. Chapter 15 is renumbered as Title 21, chapter 15 and compiled.

**HONOLULU POLICE DEPARTMENT
CITY AND COUNTY OF HONOLULU
STATE OF HAWAII**

January 12, 2024

1. Title 21, Chapter 15 of the Rules of the Chief of Police, Honolulu Police Department, entitled “Firearms Permits and Licenses”, is renumbered, amended, and compiled to read as follows:

“CITY AND COUNTY OF HONOLULU ADMINISTRATIVE RULES

TITLE 21

HONOLULU POLICE DEPARTMENT

CHAPTER 15

FIREARMS PERMITS AND LICENSES

§15-1	Repealed
§15-2	Repealed
§15-3	Repealed
§15-4	Repealed
§15-5	Repealed
§15-6	Repealed
§15-7	Repealed
§15-8	Repealed
§15-8	Repealed

§15-9 Repealed

§5-10 Repealed

§15-11 Repealed

[Historical note: There were two sections labeled “15-8” and one section labeled “5-10.” These appear to be typographical errors; all of these sections were repealed in 2022.]

Subchapter 1 Registration and Permitting

§21-15-12 Definitions

§21-15-13 Normal business hours

§15-14 Repealed

§21-15-15 Procedures for acquiring and registering firearms

§21-15-16 Registering firearms brought in from out of state

§21-15-17 Procedures for applying for a Permit Allowing Minors to Carry Firearms

Subchapter 2 Applications for License to Carry Firearm, Concealed or Unconcealed

§21-15-18 Pending applications

§21-15-19 Qualifications, training, and testing to carry and use firearm in a safe manner

§21-15-20 Application procedures for License to Carry Firearm, concealed or unconcealed

- §21-15-21 Detectives, private detectives, investigators, guards, detective agencies, and guard agencies
- §21-15-22 Initial review of application by Firearms Unit; background checks
- §15-23 Repealed
- §21-15-24 Standards for issuance of License to Carry Unconcealed Firearm
- §21-15-25 Chief's decision on application for License to Carry Firearm, concealed or unconcealed
- §21-15-26 License card; expiration; renewal; lost or stolen cards
- §21-15-27 Voiding and revoking Permits, Licenses, and instructor verifications
- §21-15-28 Appeal procedures

Subchapter 3

Instructor verifications and training certifications

- §21-15-29 Instructor verifications
- §21-15-30 Training certifications by verified instructors

Subchapter 4

General Provisions

- §15-20-31 Purpose and intent; severability
- §15-1 **Repealed** [R 11/20/2022]
- §15-2 **Repealed** [R 11/20/2022]
- §15-3 **Repealed** [R 11/20/2022]

§15-4	Repealed [R 11/20/2022]
§15-5	Repealed [R 11/20/2022]
§15-6	Repealed [R 11/20/2022]
§15-7	Repealed [R 11/20/2022]
§15-8	Repealed [R 11/20/2022]
§15-8	Repealed [R 11/20/2022]
§15-9	Repealed [R 11/20/2022]
§5-10	Repealed [R 11/20/2022]
§15-11	Repealed [R 11/20/2022]

Subchapter 1
Registration and Permitting

§21-15-12 Definitions. Unless the context indicates otherwise, as used in this chapter:

“Acquire” has the same meaning as in Section 134-1, Hawaii Revised Statutes.

“Alcohol” has the same meaning as in Section 281-1, Hawaii Revised Statutes.

“Antique pistol or revolver” has the same meaning as in Section 134-1, Hawaii Revised Statutes.

“Concealed” has the same meaning as in Section 134-1, Hawaii Revised Statutes.

“Concealed License” means a License to Carry Concealed Firearm.

“Controlled substance” has the same meaning as in Section 134-9.4, Hawaii Revised Statutes.

“Crime of violence” has the same meaning as in Section 134-1, Hawaii Revised Statutes.

“Criminal offense relating to firearms” has the same meaning as in Section 134-1, Hawaii Revised Statutes.

“Detective,” “private detective”, or “investigator” has the same meaning as in Section 463-1, Hawaii Revised Statutes.

“Detective Agency” has the same meaning as in Section 463-1, Hawaii Revised Statutes.

“Firearm” has the same meaning as in Section 134-1, Hawaii Revised Statutes.

“Guard” has the same meaning as in Section 463-1, Hawaii Revised Statutes.

“Guard Agency” has the same meaning as in Section 463-1, Hawaii Revised Statutes.

“Intoxicating liquor” has the same meaning as in Section 281-1, Hawaii Revised Statutes.

“License to Carry Firearm” and “License” mean both Concealed Licenses and Unconcealed Licenses.

“Pistol” or “revolver” has the same meaning as in Section 134-1, Hawaii Revised Statutes.

“Unconcealed” has the same meaning as in Section 134-1, Hawaii Revised Statutes.

“Unconcealed License” means a License to Carry Unconcealed Firearm. [Eff and comp 11/20/2022; am, ren, and comp JAN 22 2024] (Auth: HRS § 134-9(o); RCH § 6-1604(d)) (Imp: HRS §§ 134-2, 134-9, 134-13)

§21-15-13 Normal business hours. The Firearms Unit of the Records and Identification Division, Honolulu Police Department, 801 South Beretania Street, Honolulu, Hawaii, 96813, shall maintain operating hours on Wednesdays, excluding holidays, of 7:45 a.m. to 6:30 p.m., on the condition that firearm applicants in line by 6:30 p.m. will be processed and not turned away. The Firearms Unit shall maintain operating hours on Mondays, Tuesdays, Thursdays, and Fridays, excluding holidays, of 7:45 a.m. to 4:00 p.m. These operating hours are included within the meaning of “normal business hours” as used throughout this chapter. [Eff and comp 11/20/2022; ren and comp JAN 22 2024] (Auth: HRS § 134-9(o); RCH § 6-1604(d)) (Imp: HRS §§ 134-2, 134-3, 134-9)

§15-14 Repealed [R. JAN 22 2024]

§21-15-15 Procedures for acquiring and registering firearms. (a) Any person attempting to acquire a firearm of any description, whether usable or

unusable, serviceable or unserviceable, modern or antique, shall appear at the Firearms Unit during normal business hours and submit:

- (1) Valid government-issued photo identification.
- (2) All completed forms as prescribed by the Honolulu Police Department and the Department of the Attorney General pursuant to Sections 134-2 and 134-3, Hawaii Revised Statutes.
- (3) Proof of training, conducted by a verified instructor, as required by Section 134-2(g), Hawaii Revised Statutes. Proof of training for a Permit to Acquire a pistol or revolver, conducted pursuant to Section 134-2(g)(2), (g)(3), or (g)(4), shall comply with section 21-15-30.
- (4) A nonrefundable fee in an amount equal to the fee charged by the Hawaii criminal justice data center pursuant to Section 846-2.7, Hawaii Revised Statutes. In the case of a joint application, the fee shall be charged to each person. Only one fee shall be charged per person.
- (5) Information as provided in subsection (c).
- (b) The Firearms Unit shall conduct a background check of the applicant, in accordance with Sections 134-2 and 134-7, Hawaii Revised Statutes to ensure the applicant is lawfully permitted to possess or acquire a firearm.
- (c) To allow the Chief to determine whether the applicant has “the essential character or temperament necessary to be entrusted with a firearm” pursuant to Section 134-2(e), Hawaii Revised Statutes, and whether the applicant satisfies the requirements of Section 134-7(c) or 134-7(e), Hawaii Revised Statutes, the Chief shall consider:
 - (1) Information from a health care provider indicating that the person has had suicidal or homicidal thoughts or tendencies within the preceding five years. To allow the Chief to make this determination, the applicant shall provide:
 - (A) The completed and signed HIPAA compliant authorization for release of all mental health information, including psychiatric, behavioral health, and substance abuse information, from all medical sources, including but not limited to all health care providers, health care plans, clinics, laboratories, pharmacies, medical facilities, other health care providers, and government entities. The applicant shall also complete any forms required by the applicant’s health care provider or relevant government entity for release of mental health information;
 - (B) The completed and signed State of Hawaii, Adult Mental Health Division Authorization for Use or Disclosure of

- Protected Health Information form, if required by the State of Hawaii; and
- (C) Information as required by Section 134-2(c)(2), Hawaii Revised Statutes.
- (2) Statements or actions by the person indicating any dangerous propensity or violent animus toward one or more individuals or groups, including groups based on race, color, national origin, ancestry, sex, gender identity, gender expression, sexual orientation, age, disability, religion, or any other characteristic, and the propensity or animus is of a nature or to an extent that would objectively indicate to a reasonable observer that it would not be in the interest of the public health, safety, or welfare for the person to own, possess, or control a firearm or ammunition. The Chief may consider information provided as part of the application, as well as any other information available to the Honolulu Police Department or the general public, in making this determination; and
- (3) Other information that would lead a reasonable, objective observer to conclude that the person presents or would present a danger to the community as a result of acquiring or possessing a firearm or intends or is likely to use a firearm for an unlawful purpose or in an unlawful manner. In making this determination, the Chief shall consider the totality of the circumstances, including the following objective factors:
 - (A) Whether the applicant has been involved in any incidents of alleged domestic violence within the three years preceding the application;
 - (B) Whether the applicant has been involved in any incidents of careless handling, storage, or carrying of a firearm within the three years preceding the application;
 - (C) Whether the applicant has been involved in incidents of abuse of alcohol, intoxicating liquor, or controlled substances, including but not limited to operating a vehicle under the influence of an intoxicant, within the three years preceding the application;
 - (D) Whether the applicant has been involved in a crime of violence within the three years preceding the application;
 - (E) Any other specific and articulable indicia that would indicate to a reasonable observer, when considering relevant objective factors, that the applicant lacks the character or temperament to be entrusted with a firearm; and

(F) Any other factors provided by law, giving more weight to incidents that are serious or recent, and less weight to incidents that are minor or occurred in the distant past. For purposes of this section, “involved in” generally requires a conviction or other court ruling; however, the Chief may also consider evidence that the applicant has been repeatedly arrested for or otherwise repeatedly involved in dangerous or violent conduct that would lead a reasonable, objective observer to conclude that the person presents or would present a danger to the community as a result of acquiring or possessing a firearm or is likely to use a firearm for an unlawful purpose or in an unlawful manner. The Records and Identification Division may adopt a Manual of Procedure to provide additional objective guidelines in implementing this section. The Chief may consider information provided as part of the application, as well as any other information available to the Honolulu Police Department or the general public, in making these determinations.

The burden to prove that the applicant “lacks the essential character or temperament necessary to be entrusted with a firearm” is on the Honolulu Police Department. The Chief shall issue a Permit to an applicant who meets all relevant qualifications unless the Honolulu Police Department possesses specific and articulable information demonstrating that the applicant lacks the essential character or temperament necessary to be entrusted with a firearm.

(d) Permits to Acquire any pistol or revolver shall require a separate application and Permit for each transaction. The permitting and registration process for pistols or revolvers is as follows:

(1) Purchase from a licensed dealer:

- (A) After purchasing the pistol or revolver from the dealer but before taking possession of the pistol or revolver, the applicant shall apply for a Permit with the Firearms Unit and shall provide the serial number, make, model, caliber, and barrel length of the pistol or revolver being acquired, as well as the seller’s business name, address, and phone number.
- (B) Within thirty days after issuance, the applicant shall present the Permit to the dealer and take possession of the pistol or revolver.
- (C) Any Permit that is not used for the acquisition of a pistol or revolver within thirty days after issuance shall be void. Such Permits shall be returned to the Firearms Unit for proper recordation and disposition.

- (D) The dealer shall cause the Permit to be delivered to the Firearms Unit within forty-eight hours of the applicant taking possession of the firearm.
- (E) Within five days of the applicant taking possession of the pistol or revolver, the applicant shall complete the registration on-line or in person with the Firearms Unit.
- (2) Purchase or transfer from a private party:
 - (A) The applicant shall apply for a Permit with the Firearms Unit and shall provide the serial number, make, model, caliber, and barrel length of the pistol or revolver being acquired, as well as the individual seller's name, address, and phone number.
 - (B) Within thirty days after issuance, the applicant shall present the Permit to the seller or transferor and take possession of the pistol or revolver.
 - (C) Any Permit that is not used for the acquisition of a pistol or revolver within thirty days after issuance shall be void. Such Permits shall be returned to the Firearms Unit for proper recordation and disposition.
 - (D) The seller or transferor shall cause the Permit to be delivered to the Firearms Unit within forty-eight hours of the applicant taking possession of the firearm.
 - (E) Within five days of the buyer taking possession of the firearm, the applicant shall complete the registration in person with the Firearms Unit and present the firearm to the Firearms Unit for inspection.
- (e) Permits to Acquire any rifle or shotgun shall entitle the applicant to purchase rifles or shotguns for a period of one year from the date of issue without a separate application and Permit for each acquisition, subject to Sections 134-2(e), 134-7, and 134-13, Hawaii Revised Statutes. The applicant shall surrender the Permit to the Firearms Unit no later than thirty days after expiration. The permitting and registration process for rifles and shotguns is otherwise the same as that for pistols and revolvers, as set forth in subsection (d).
- (f) The applicant's information from the Permit shall be recorded by on the Firearms Registration form.
- (g) The applicant shall be required to sign the Firearms Registration form either electronically or in ink.
- (h) The Firearms Registration form does not authorize the carrying of the firearm, either concealed or unconcealed, on the person. [Eff and comp 11/20/2022; am, ren, and comp JAN 22 2024] (Auth: RCH § 6-1604(d)) (Imp: HRS §§ 134-2, 134-3, 134-7, 134-9, 134-13)

§21-15-16 Registering firearms brought in from out of state. Pursuant to Section 134-3, Hawaii Revised Statutes, every person arriving in the State who brings a firearm of any description, whether usable or unusable, serviceable or unserviceable, modern or antique, shall register the firearm with the Firearms Unit as follows:

- (1) Within five days after arrival of the person or of the firearm, whichever arrives later, the person shall complete the registration in person with the Firearms Unit and present the firearm to the Honolulu Police Department for inspection.
- (2) The person shall submit documentation and fees as required by section 21-15-15 or as otherwise provided by state law. The person shall be fingerprinted and photographed by Firearms Unit personnel as needed. The person shall list the person's place of business, residence, or sojourn.
- (3) Firearms Unit staff shall conduct a background check of the applicant in accordance with Sections 134-3 and 134-7, Hawaii Revised Statutes, to ensure the applicant is lawfully permitted to possess a firearm.
- (4) If the applicant is disqualified from possessing a firearm, the applicant shall surrender all firearms in accordance with Section 134-7.3, Hawaii Revised Statutes. [Eff and comp 11/20/2022; am, ren, and comp JAN 2 2 2024] (Auth: RCH § 6-1604(d)) (Imp: HRS §§ 134-2, 134-3, 134-7, 134-7.3)

§21-15-17 Procedures for applying for a Permit Allowing Minors to Carry Firearms. (a) Any minor requesting a Permit Allowing Minors to Carry Firearms for the sole purpose of hunting as required by Section 134-5(b), Hawaii Revised Statutes, shall:

- (1) Apply for a Permit Allowing Minors to Carry Firearms at the Honolulu Police Department Records and Identification Division, 801 South Beretania Street, Honolulu, Hawaii;
 - (2) Be accompanied by a parent or legal guardian;
 - (3) Present a valid hunting license, as provided in Section 183D-22, Hawaii Revised Statutes, at the time of application; and
 - (4) Provide the personal information requested on the application form.
- (b) Upon receipt of the above information, the firearms clerk shall conduct a background check of the individual.

(c) Upon completion of the background checks and a determination that the criteria set forth in Chapter 134, Hawaii Revised Statutes, have been satisfied, the clerk shall:

- (1) Take photographs of the applicant as needed;
- (2) Take fingerprints of the applicant as needed;
- (3) Ensure that all required forms are completed;
- (4) Fill in the expiration date at the bottom of the Permit;
- (5) Emboss the Permit over the photograph with the Honolulu Police Department's seal;
- (6) Obtain a signature from a Records and Identification Division administration supervisor, who signs in lieu of the Chief of Police; and
- (7) Issue the original Permit to the applicant and advise the individual that the applicant is to return the Permit to the Honolulu Police Department within one (1) week after the Permit expires. The second copy of the Permit is retained by the Firearms Unit as a control copy. [Eff and comp 11/20/2022; am, ren, and comp JAN 22 2024] (Auth: RCH § 6-1604(d)) (Imp: HRS §§ 134-2, 134-3, 134-5, 134-7)

Subchapter 2

Applications for License to Carry Firearm, Concealed or Unconcealed

§21-15-18 Pending applications. (a) Except as provided in subsections (b) and (c), these rules shall apply to all License applications that are pending on the effective date of these rules, provided that any applicable filing fee shall be the fee in effect at the time the application was filed, and provided further that the one hundred twenty day period provided by Section 134-9(j), Hawaii Revised Statutes, shall begin to run on January 1, 2024.

(b) Any individual who applied for a License in 2023 but whose application is still pending on the effective date of these rules, and who had successfully completed all training required by section 15-19 of the Rules of the Chief of Police (Eff. Nov. 20, 2022) at the time the application was filed, may satisfy the training requirements of sections 21-15-19(b) and 21-15-19(c) as follows:

- (1) By completing a new course of training, as provided in section 21-15-19(c); or
- (2) By completing a supplemental course of training from a verified instructor that covers legal methods to transport firearms and secure firearms in vehicles; laws governing places in which

persons are prohibited from carrying a firearm; situational awareness and conflict management; and mental health and mental health resources.

The applicant need not complete another shooting proficiency test if, at the time the applicant filed the application, the applicant had completed a shooting proficiency test that satisfied section 15-19 of the Rules of the Chief of Police (Eff. Nov. 20, 2022). The applicant shall otherwise comply with these rules.

(c) The issue date for any Permit or License application approved by the Chief prior to January 1, 2024, but not delivered to the licensee until after January 1, 2024, shall be the date the application was approved by the Chief and shall be valid for one year, provided that the applicant may obtain a License valid for four years by completing training as set forth in subsection (b), signing an affidavit as provided in Section 134-9(d)(5), and submitting any additional documentation or forms required by the Honolulu Police Department, in which case the issue date shall be the date the License card is produced or given to the licensee. [Eff and comp 11/20/2022; am, ren, and comp JAN 22 2024]
(Auth: HRS § 134-9(o); RCH § 6-1604(d)) (Imp: HRS § 134-9)

§21-15-19 Qualifications, training, and testing to carry and use firearm in a safe manner. (a) No person who is ineligible for a Permit shall be issued a License.

(b) No person shall be issued a License unless the person has completed a firearms training or safety course that satisfies the requirements of Section 134-2(g)(2), (g)(3), or (g)(4), Hawaii Revised Statutes.

(c) In addition to the requirements of subsection (b), every applicant for a License shall successfully complete a firearm certification program as required by section 134-9(e), Hawaii Revised Statutes. Every applicant shall complete the in-person instruction and written examination at least once within the four years preceding the date of the application and shall submit a certification that complies with section 21-15-30. Every applicant shall complete the applicable shooting proficiency test as set forth in subsection (d) at least once within the ninety days preceding the date of the application. The lecture session shall include an interactive question and answer session on all topics required by Section 134-9(e). The lecture session shall be a minimum of four hours, provided that an applicant may take one combined course, with a minimum of four hours of instruction, to satisfy the requirements of this subsection and subsection (b), so long as the combined course covers all topics required by law.

(d) The shooting proficiency test shall use a National Rifle Association certified target.

- (1) The shooting proficiency test for detectives, private detectives, investigators, and guards shall be as follows, for which the applicant shall attain a minimum score of 210 out of a possible 300 points:
 - (A) Ten (10) rounds at 15 yards, rapid fire, 15 seconds.
 - (B) Ten (10) rounds at 15 yards, timed fire, 25 seconds.
 - (C) Ten (10) rounds at 25 yards, slow fire, 5 minutes.
- (2) The shooting proficiency for all other applicants shall be as follows, for which the applicant shall attain a minimum score of 75 out of a possible 125 points:
 - (A) Three-yard line: 2 rounds in 6 seconds from the applicant's holster; three times (6 rounds / 4 second draw – 2 second split).
 - (B) Five-yard line: 2 rounds in 6 seconds from the applicant's holster; two times (4 rounds / 4 second draw – 2 second split).
 - (C) Seven-yard line: 5 rounds in 13 seconds from the applicant's holster; one time (5 rounds / 4 second draw – 2.25 second split).
 - (D) Ten-yard line: 5 rounds in 15 seconds from the applicant's holster; one time (5 rounds / 4 second draw – 2.75 second split).
 - (E) Fifteen-yard line: 5 rounds in 20 seconds from the applicant's holster; one time (5 rounds / 4 second draw – 4 second split).

An applicant whose firearm holds fewer rounds than required for each of these items shall be permitted time to reload the applicant's firearm.

(e) The firearm certification program shall be led by an instructor verified by the State of Hawaii or the Honolulu Police Department pursuant to section 21-15-29.

(f) Every applicant for a License shall satisfy the requirements of section 21-15-15. In addition, in determining whether the applicant "presents or would present a danger to the community as a result of carrying a firearm in public" pursuant to Section 134-9(h)(3), Hawaii Revised Statutes, the Chief shall consider the totality of the circumstances, including the following objective factors:

- (1) Whether the applicant has been involved in any incidents of alleged domestic violence within the ten years preceding the application;

- (2) Whether the applicant has been involved in any incidents of careless handling, storage, or carrying of a firearm within the ten years preceding the application;
- (3) Whether the applicant has been involved in incidents of abuse of alcohol, intoxicating liquor, or controlled substances, including but not limited to operating a vehicle under the influence of an intoxicant, within the ten years preceding the application;
- (4) Whether the applicant has been involved in a crime of violence within the ten years preceding the application;
- (5) Any other specific and articulable indicia that would indicate to a reasonable observer, when considering relevant objective factors, that the applicant presents or would present a danger to the community as a result of carrying a firearm in public; and
- (6) Any other factors provided by law, giving more weight to incidents that are serious or recent, and less weight to incidents that are minor or occurred in the distant past. For purposes of this section, "involved in" generally requires a conviction or other court ruling; however, the Chief may also consider evidence that the applicant has been repeatedly arrested for or otherwise repeatedly involved in dangerous or violent conduct that would lead a reasonable, objective observer to conclude that the person presents or would present a danger to the community as a result of carrying a firearm in public. The Records and Identification Division may adopt a Manual of Procedure to provide additional objective guidelines in implementing this section. The Chief may consider information provided as part of the application, as well as any other information available to the Honolulu Police Department or the general public, in making these determinations.

The burden to prove that the applicant "presents or would present a danger to the community as a result of carrying a firearm in public" is on the Honolulu Police Department. The Chief shall issue a License to an applicant who meets all relevant qualifications unless the Honolulu Police Department possesses specific and articulable information demonstrating that the applicant is not entitled to possess a firearm or that the applicant presents or would present a danger to the community as a result of carrying a firearm in public. [Eff and comp 11/20/2022; am, ren, and comp JAN 22 2024] (Auth: HRS § 134-9(o); RCH § 6-1604(d)) (Imp: HRS § 134-9)

§21-15-20 Application procedures for License to Carry Firearm, concealed or unconcealed. Every applicant shall have a mailing address in Hawaii other than a Post Office box and shall submit:

- (1) The completed Honolulu Police Department Application for License to Carry Concealed Firearm or License to Carry Unconcealed Firearm, including an affidavit as required by Section 134-9(d)(5), Hawaii Revised Statutes, and any and all forms designated by the Honolulu Police Department to implement Sections 134-2, 134-7, and 134-9, Hawaii Revised Statutes.
- (2) A copy of the signed State of Hawaii Firearms Registration, registered in the applicant's name, for each pistol or revolver to be carried by the applicant if the applicant receives a License.
- (3) All forms and documents required by the Honolulu Police Department, including all documentation required by section 21-15-15.
- (4) Valid government-issued photo identification to establish the applicant's identity and to satisfy the requirements of Sections 134-9(a)(4) and 134-9(a)(6), Hawaii Revised Statutes, along with reliable documentation such as government-issued identification, utility bills, or rental agreements to show that the applicant currently lives in the State of Hawaii, to satisfy the requirements of Section 134-9(a)(5), Hawaii Revised Statutes.
- (5) Documentation, in compliance with section 21-15-30, that the applicant has completed a firearms training or safety course that satisfies the requirements of Section 134-2(g)(2), (g)(3), or (g)(4), Hawaii Revised Statutes.
- (6) Documentation, in compliance with section 21-15-30, that the applicant has completed the lecture and written examination requirements of section 21-15-19 within the four years preceding the date of the application.
- (7) Documentation, in compliance with section 21-15-30, that the applicant has completed and passed the applicable shooting proficiency test required by section 21-15-19(d) for each firearm to be carried, including the make, serial number, and caliber of the firearm to be carried, within the ninety days preceding the date of the application.
- (8) One United States passport-sized, front-facing photo of the applicant.
- (9) A non-refundable fee of \$150.00, or, if higher, the maximum amount permitted by state law for the License and any background check or other processing fees. An applicant may request a waiver of some or all of this fee based on financial hardship. The applicant has the burden to demonstrate financial hardship and shall provide documents to support the request. The applicant

shall also provide any documents reasonably requested by the Honolulu Police Department to verify the request. An applicant's receipt of government assistance provided to individuals or families at or below 200% of the federal poverty level, such as SNAP or TANF, shall be prima facie evidence of financial hardship.

- (10) Any other forms prescribed by the Department of the Attorney General or the Honolulu Police Department required to complete the background check and mental health screening required by law. [Eff and comp 11/20/2022; am, ren, and comp JAN 22 2024] (Auth: HRS § 134-9(o); RCH § 6-1604(d))
(Imp: HRS § 134-9)

§21-15-21 Detectives, private detectives, investigators, guards, detective agencies, and guard agencies. (a) Any Detective Agency or Guard Agency with an active license issued pursuant to Chapter 463, Hawaii Revised Statutes, which requests a License to Carry Firearm for any of its on-duty personnel, or any Detective, Private Detective, Investigator, or Guard with an active license issued pursuant to Chapter 463, Hawaii Revised Statutes, who requests a License to Carry Firearm for on-duty use, shall submit a written request with justification to the Chief of Police. Such justification shall include:

- (1) Nature of the security work to be undertaken.
 - (2) Necessity for each applicant to carry a firearm.
 - (3) Anticipated dates, times, and locations where applicants shall carry the firearms.
 - (4) Address of the principal place of business of the Detective Agency or Guard Agency, or principal place of business of the Detective, Private Detective, Investigator, or Guard, where the firearms will be stored.
 - (5) Name, address, date of birth, physical description, social security number, and previous employment of each applicant for whom a License to Carry Firearm is requested.
 - (6) Proof of licensure as a Detective Agency or Guard Agency, or proof of licensure as a Detective, Private Detective, Investigator, or Guard, if requesting the License for oneself. The applicant shall submit documentation demonstrating compliance with all state-law licensing and bonding requirements.
- (b) Each individual applicant to be licensed shall complete the training and testing required by section 21-15-19 and submit all documents required by section 21-15-20, in addition to the following:

- (1) A valid license pursuant to Section 463-6 or 463-7, Hawaii Revised Statutes; and
- (2) A notarized statement by each employee for whom a License to Carry Firearm is requested, that the applicant has never been arrested or convicted of any felony firearms violation, crime of violence, or the illegal use, possession or sale of drugs, or confined due to mental illness;

provided that applicants under this section are not required to have a preexisting Permit to Acquire Firearms or a firearm registered in the applicant's name before applying for a License under this section.

(c) Upon receipt of the above information at the office of the Chief of Police, a check by the Records and Identification Division and other relevant agencies shall be conducted of each applicant.

(d) The Chief of Police may limit the number of employees who shall be licensed to carry a firearm for each Detective Agency or Guard Agency applying for such licenses. Such determination shall be based on strict necessity as determined by the Chief of Police.

(e) Pursuant to section 16-97-17, Hawaii Administrative Rules, no individual may carry a firearm while on-duty and engaged in the business of being a Detective, Private Detective, Investigator, or Guard, except with a License granted pursuant to this section. Any individual without a License issued pursuant to this section who carries a firearm while on-duty and engaged in the business of being a Detective, Private Detective, Investigator, or Guard shall be referred to the appropriate authorities for prosecution pursuant to Section 463-15, Hawaii Revised Statutes, and any other applicable law.

(f) An authorized representative of the Detective Agency or Guard Agency shall certify that the agency and all employees shall comply with all the requirements of Chapters 134 and 463, Hawaii Revised Statutes, and these rules. If an agency's employee fails to comply with the requirements of Chapters 134 or 463, Hawaii Revised Statutes, or these rules, the Chief may revoke the Licenses for other agency employees that were issued pursuant to this section; provided that such a revocation shall not require a one-year waiting period, as set forth in section 21-15-27, before an otherwise compliant employee may apply for a new License with a different agency or on the employee's own behalf. For a reasonable period of time not to exceed one year following the revocation of a License of any agency employee to carry while on duty, the Chief may also deny new applications submitted by the agency's employees seeking to carry while on duty. The Chief shall make such decisions objectively, based upon the severity of the offense and the offender's history of compliance or noncompliance with the requirements of Chapters 134 or 463, Hawaii Revised Statutes, or these rules.

(g) Licenses issued pursuant to this section may be Unconcealed, Concealed, or both. The Chief shall evaluate the applicant's needs and, in the Chief's discretion, determine what type of License will best promote public safety. [Eff and comp 11/20/2022; am, ren, and comp JAN 22 2024]
(Auth: HRS § 134-9(o); RCH § 6-1604(d)) (Imp: HRS § 134-9)

§21-15-22 Initial review of application by Firearms Unit; background checks. (a) An application is not deemed received by the Honolulu Police Department until the complete application, including all required forms and information, is received by the Honolulu Police Department. The Firearms Unit shall not take further action on an incomplete application except as set forth in subsection (b). Incomplete applications shall be deemed to have been denied on the one hundred twentieth day following submission by the applicant, measured from the date of the latest submission by the applicant.

(b) Firearms Unit personnel shall review the application for completeness. If an application is incomplete, Firearms Unit personnel shall advise the applicant as to what information or items are missing, as follows:

- (1) If the applicant is present, Firearms Unit personnel shall advise the applicant verbally. If the applicant provides the missing information and the application is deemed complete, Firearms Unit personnel shall proceed with processing the application. If the applicant does not provide the missing information upon being advised verbally by Firearms Unit personnel, Firearms Unit personnel shall document the verbal guidance given.
- (2) If the applicant is not present, Firearms Unit personnel shall advise the applicant in writing.

(c) If the Firearms Unit deems the application to be complete, the Honolulu Police Department shall conduct the following background checks on the applicant:

- (1) Local police involvements (current and archive records management systems).
- (2) State of Hawaii – Electronic Bench Warrant (EBW) search.
- (3) CJIS Hawaii query – for Hawaii arrest history and disposition information.
- (4) National Instant Criminal Background Check System (NICS) which includes:
 - (A) National Crime Information Center (NCIC) warrants.
 - (B) Interstate Identification Index (III) – a national index of criminal histories.

- (C) NICS index – index of persons not eligible to receive firearms in the U.S.
 - (D) Immigration and Customs Enforcement databases – regarding whether the applicant is a citizen, a national, or a lawful permanent resident of the United States.
 - (E) A query of the State of Hawaii Adult Mental Health Divisions files for State of Hawaii mental health records.
 - (F) A query of Hawaii’s medical marijuana cardholder database to discern whether the applicant holds a medical marijuana permit (see U.S. Department of Justice, Bureau of Alcohol, Tobacco, Firearms and Explosives, “Open letter to all federal firearms licensees,” Sept. 21, 2011).
 - (G) JIMS, eCourt Kokua, Ho‘ohiki, or other comparable Hawaii Judiciary databases, for State court orders and records.
 - (H) Any other databases required by law.
- (5) Review of records provided pursuant to section 21-15-15.
- (6) In accordance with Section 134-9(h), Hawaii Revised Statutes, review of all objective factors set forth in section 21-15-19(f).
- (d) More than one person may receive a License to carry a single firearm – such as when spouses share a firearm – provided that each person shall have a License for each firearm to be carried.
- (e) Unless the application materials demonstrate, clearly and on their face, that an applicant cannot meet the eligibility criteria set forth in these regulations, each applicant shall be entitled to an interview with Firearms Unit personnel to present any additional information. Upon request by the applicant, Firearms Unit personnel shall conduct the interview by telephone or by videoconference, as chosen by the applicant; alternatively, Firearms Unit personnel may conduct the interview in person upon the request of the applicant and at the discretion of Firearms Unit personnel.
- (f) The Department has discretion to forgo one or more portions of a background check if the Department conducted a full background check of the applicant within the preceding thirty days. [Eff and comp 11/20/2022; am, ren, and comp JAN 22 2024] (Auth: HRS § 134-9(o); RCH § 6-1604(d)) (Imp: HRS §§ 134-7, 134-9)

§15-23 Repealed [R. JAN 22 2024]

§21-15-24 Standards for issuance of License to Carry Unconcealed Firearm. The Chief shall determine whether, in addition to the requirements for a Concealed License, an applicant for an Unconcealed License has, in the Chief's discretion, satisfied the requirements set forth in Section 134-9(b), Hawaii Revised Statutes. For applications that satisfy the objective criteria of Section 134-9(b) and these rules, the Chief shall be guided by the following standards:

- (1) Pursuant to Section 134-9(b), the applicant must "sufficiently establishes" that the applicant has an "urgency" or "need" to carry a firearm and is "engaged in the protection of life and property."
 - (A) The "urgency" or "need" is "sufficiently establishe[d]" only if an applicant has a need to carry a firearm for protection that substantially exceeds the need possessed by ordinary law-abiding citizens.
 - (B) Being "engaged in the protection of life and property" does not require an applicant to be employed in a job that entails the protection of life or property, such as a Guard, but it does require the applicant to be taking part, generally, in the protection of life, property, or both.
 - (C) The life or property being protected is not limited to the applicant's life or property but can extend to that of others.
- (2) The Chief may consider the following non-exhaustive list of factors when determining whether an applicant has an "urgency" or "need" to carry a firearm and is "engaged in the protection of life and property":
 - (A) Whether the applicant has been subjected to a credible threat of harm to life, property, or both.
 - (B) Whether there has been corroboration of the threat, from police, government, or other records; from prior history with the same person or at the same location; or from witnesses, documents, or other first-hand sources.
 - (C) Whether the applicant has been the victim of crime, such as domestic abuse, in which the applicant was specifically targeted, as opposed to the applicant being the victim of random crime.
 - (D) Whether temporary restraining orders, protective orders, or other court orders or proceedings demonstrate a risk of harm to life or property.
 - (E) Whether the applicant's profession supports the need for a firearm due to the heightened risk of attack or violence that the applicant faces.

- (F) Whether the applicant lives or works in a rural area far from police protection, as opposed to living or working in an urban area with a significant police presence.
- (G) Whether the applicant is employed in a job that requires protection of the life or property of others.
- (H) Whether a spouse, close family member, or other dependent of the applicant faces a heightened risk of bodily harm and the applicant is engaged in the protection of that person.
- (I) Whether the applicant has an “urgency” or “need” to carry a firearm unconcealed rather than concealed, taking into account considerations such as whether an Unconcealed License will enable the applicant to protect life or property more effectively than a Concealed License, and whether the intended use of the Unconcealed License is likely to cause terror and panic among the general public.
- (J) Other factors not mentioned above but reasonable and appropriate to the decision whether to grant or deny an application for an Unconcealed License.

[Eff and comp 11/20/2022; am, ren, and comp JAN 22 2024
] (Auth: HRS § 134-9(o); RCH § 6-1604(d)) (Imp: HRS § 134-9)

§21-15-25 Chief's Decision on application for License to Carry Firearm, concealed or unconcealed. (a) The Firearms Unit shall forward the applicant's background check results, application, all attachments, and a cover memo noting all findings to the Chief for the Chief's review and decision.

(b) For applications for Concealed Licenses, the Chief shall evaluate whether the applicant meets the objective criteria as required under Hawaii law and as set forth herein. The Chief shall consider prohibitions and standards found in Sections 134-2, 134-7, and 134-9, Hawaii Revised Statutes, including age, criminal history, and mental health, and the standards set forth in these rules. If the applicant does not satisfy these criteria, the application shall be denied on that basis.

(c) For applications for Unconcealed Licenses, the Chief shall evaluate whether the applicant meets the objective criteria as required under Hawaii law and as set forth herein, and whether the applicant has met the criteria for an Unconcealed License as set forth in Section 134-9(b), Hawaii Revised Statutes, and section 21-15-24.

(d) The Chief and Honolulu Police Department personnel shall consider each application based on the facts and circumstances of each applicant. The Chief and Honolulu Police Department personnel shall not act arbitrarily or capriciously and shall not reject applications based merely on preconceived notions or beliefs. All decisions to grant or deny applications shall be based on an objective application of the defined criteria set forth herein.

(e) If, at any time during the Chief's processing of an application, the Chief feels that the applicant may be able to meet the eligibility criteria but further information or clarification is needed before the Chief is able to make a final decision, Firearms Unit personnel shall invite the applicant to submit additional information.

(f) Upon the Chief reaching a decision, the applicant shall be sent a written decision.

(1) If an application for a Concealed License is granted, the Chief shall not impose any special conditions and shall issue the license card in a timely manner. The licensee shall appear at the Firearms Unit in person to be photographed, after which the License shall be issued.

(2) If an application for an Unconcealed License is granted, an approval letter shall be sent to the licensee. The approval letter shall indicate whether any special conditions are attached to an Unconcealed License and shall explain the reasons for any such conditions. The Chief may grant an Unconcealed License without special conditions, and shall not impose unreasonable restrictions. The Chief may:

- (A) Limit the hours during which the firearm may be carried unconcealed;
- (B) Limit the locations where the firearm may be carried unconcealed;
- (C) Limit the purpose for which the firearm may be carried unconcealed;
- (D) Limit the number of rounds of ammunition that may be carried; or
- (E) Impose any other reasonable conditions.

(g) If an application for a License is denied, the denial letter shall set forth the facts of the application and explain the reasons for the denial based on Sections 134-2, 134-7, or 134-9, Hawaii Revised Statutes, the standards and factors described in these rules, or any other source of applicable law. [Eff and comp 11/20/2022; am, ren, and comp JAN 22 2024] (Auth: HRS § 134-9(o); RCH § 6-1604(d)) (Imp: HRS §§ 134-2, 134-7, 134-9)

§21-15-26 License card; expiration; renewal; lost or stolen cards. (a) If the application for License to Carry Firearm is granted, Honolulu Police Department personnel shall issue the licensee a card that includes the licensee's name, photograph, make and caliber of the firearm, firearm serial number, and expiration date.

(b) The licensee shall have the card and government-issued photo identification in the licensee's immediate possession when carrying the firearm in public.

(c) Unless renewed, every License shall expire, and shall become invalid, four years from the date of issue.

(d) To renew any License, a licensee shall complete all requirements for the License as set forth in section 21-15-20 and, if applicable, section 21-15-21, except that the non-refundable fee shall be \$50.00, or, if higher, the maximum amount permitted by state law. The licensee may request a waiver of some or all of the fee in accordance with section 21-15-20(9). The licensee shall submit the materials no earlier than ninety days, and no later than thirty days, prior to the expiration of the License.

(e) A licensee may not renew a license issued prior to January 1, 2024. Instead, any licensee who received a License prior to January 1, 2024 and who wishes to continue to hold a License shall be required to submit a new application, rather than a renewal application, and shall pay all fees required for a new License.

(f) After receiving notice that the renewal application has been approved, and no earlier than thirty days before expiration of the existing License, the licensee shall take possession of the new card. The new License shall be effective upon issuance.

(g) The licensee may submit materials fewer than thirty days before expiration of the licensee's existing License; however, this may result in a gap in licensure, as the licensee's License shall expire four years from the date of issue regardless of the existence of a pending application.

(h) An application for a License by a licensee shall be treated as a renewal if received by the Honolulu Police Department prior to the expiration of the licensee's existing License. An application for a License received by the Honolulu Police Department after the expiration of the licensee's previous License shall be treated as a new application, and the applicant shall meet all requirements and pay all fees for a new License. An applicant whose License has expired is not authorized to carry a firearm regardless of the existence of a pending application for a License.

(i) If the licensee's License is renewed, the licensee shall be issued a new card.

(j) Licensees shall report a lost or stolen card to the Honolulu Police Department within twenty-four hours of the loss or theft. The licensee shall appear in person at the Honolulu Police Department and request issuance of a replacement card. A replacement card shall only be valid for the remaining term of the existing License. The licensee shall be charged a non-refundable fee as permitted by state law to issue a new card.

(k) Licenses cannot be transferred to any other person, and a License shall be surrendered to the Firearm Unit if the firearm is sold or transferred prior to the expiration of the License.

(l) Licenses cannot be used to carry any firearm other than the firearm or firearms for which a License is granted. A licensee who wishes to add one or more non-licensed firearms or calibers to the licensee's existing License shall submit documentation of shooting proficiency for each new firearm, completed within the previous ninety days, and shall complete any other forms prescribed by the Honolulu Police Department. If the applicant meets all criteria, the licensee shall be approved to carry the new firearm(s) through the expiration date of the licensee's existing License. The licensee shall surrender the licensee's existing license card and shall be issued a new card thereafter. [Eff and comp 11/20/2022; am, ren, and comp JAN 22 2024] (Auth: HRS § 134-9(o); RCH § 6-1604(d)) (Imp: HRS §§ 134-7, 134-9)

§21-15-27 Voiding and revoking Permits, Licenses, and instructor verifications. (a) Permits shall be impounded pursuant to Section 134-2(e), Hawaii Revised Statutes, and any other applicable law. Permits shall be revoked pursuant to Section 134-13, Hawaii Revised Statutes, if the permittee no longer meets the criteria set forth in section 21-15-15 or is otherwise prohibited from possessing firearms. A permittee may appeal the impoundment and/or revocation pursuant to Section 134-13, Hawaii Revised Statutes and section 21-15-28.

(b) A License shall be immediately void – meaning that the license is automatically deemed invalid, without any action required by the Honolulu Police Department or other agency – pursuant to Section 134-9(n), Hawaii Revised Statutes. A licensee whose License has been voided may appeal pursuant to section 21-15-28 to request that the License be reinstated, provided that the License shall be void until and unless reinstated by the Chief or a court.

(c) The following shall result in revocation of all of a licensee's Concealed Licenses pursuant to Section 134-13, Hawaii Revised Statutes, meaning that the licensee shall receive notice and an opportunity to be heard as set forth in Section 134-13, Hawaii Revised Statutes, and section 21-15-28:

- (1) Conviction of the licensee for a violation of Section 134-9.2, 134-9.3, 134-9.4, or 134-9.7, Hawaii Revised Statutes.

- (2) Where the licensee has been found carrying a firearm other than a firearm for which the licensee holds a License.
- (3) Where the licensee has been found carrying more than one firearm at a time, regardless of whether the licensee holds Licenses for the firearms.
- (4) A physical or psychological impairment that, for the remaining term of the present License, prevents the licensee from safely carrying a firearm in public.
- (5) Where the licensee has been found carrying a firearm while on-duty and engaged in the business of being a Detective, Private Detective, Investigator, or Guard, without a License issued pursuant to section 21-15-21.
- (6) Where the License was based upon the licensee's employment, and the licensee has separated from such employment.
- (7) Where the License was based upon the licensee's status as a Detective, Private Detective, Investigator or Guard pursuant to Sections 463-5 and 463-7, Hawaii Revised Statutes, and the licensee's license to serve as such has been revoked.
- (8) Where the Chief of Police has specific and articulable information that the licensee no longer meets the objective criteria for a Permit or License set forth in Sections 134-7 and 134-9, Hawaii Revised Statutes, and these rules. For Permits, this includes the occurrence of any event which, had it occurred prior to issuance of the Permit, would have resulted in the denial of the application for a Permit. For Licenses, this includes the occurrence of any event which, had it occurred prior to the issuance of the License, would have resulted in the denial of the application for a License.
- (9) Except as provided by subsection (b), any event or circumstance that prohibits the licensee from possessing firearms.
- (d) The following shall result in revocation of a License to Carry Unconcealed Firearm:
 - (1) Any circumstance in which a Concealed License would be revoked, except that the licensee may carry a firearm that is not concealed.
 - (2) Where the Chief of Police determines that the licensee no longer meets the requirements of Section 134-9, Hawaii Revised Statutes, or section 21-15-24.
 - (e) The revocation of the License shall be for the remaining term of the present License or until reinstated by the Chief.
 - (f) If a License is void, the licensee shall surrender the License to any Honolulu Police Department officer within forty-eight hours. If a License is

subject to revocation, the licensee shall be provided notice and an opportunity to be heard in accordance with Section 134-13, Hawaii Revised Statutes and section 15-21-28. A licensee whose License has been revoked shall surrender the License to any Honolulu Police Department officer within forty-eight hours.

(g) A licensee whose License is revoked shall be ineligible to apply for another License, concealed or unconcealed, for one year following the date of revocation, if the revocation occurred pursuant to subsection (c)(1), (c)(2), (c)(3), or (c)(5).

(h) Revocation of Instructor Verification.

(1) The following shall result in revocation of an instructor's verification to administer a firearm certification program:

(A) Any event or circumstance that, by law, requires the instructor to surrender any firearms.

(B) Any event or circumstance which, had it occurred prior to verification, would have resulted in the denial of the application for verification.

(C) If the instructor possesses a License, revocation of that License.

(2) The Honolulu Police Department shall provide the same thirty-day notice and opportunity to be heard when revoking an instructor verification as when revoking a License pursuant to Section 134-13, Hawaii Revised Statutes, and section 21-15-28.

(3) The revocation of the verification shall be for the remaining term of the verification or until reinstated by the Chief.

(4) An instructor whose verification is revoked shall be ineligible to apply for another verification for one year following the date of revocation, provided that if the revocation of certification is based on the revocation of the instructor's License, this one-year ineligibility applies only if the License revocation occurred pursuant to subsection (c)(1), (c)(2), (c)(3), or (c)(5). [Eff and comp 11/20/2022; am, ren, and comp JAN 22 2024]

(Auth: HRS § 134-9(o); RCH § 6-1604(d)) (Imp: HRS §§ 134-2, 134-7, 134-8, 134-9, 134-13)

§21-15-28 Appeal procedures. (a) In accordance with Section 134-13, Hawaii Revised Statutes, and section 21-15-27, if an applicant for a Permit, License, or instructor verification objects to a denial, revocation, impoundment, or voiding of a Permit, License, or instructor verification, the applicant, permittee, licensee, or instructor may request a hearing. A Detective Agency or Guard Agency may request a hearing on behalf of its employees.

(b) Hearings shall be held in accordance with Rule 7, provided that the applicant, permittee, licensee, or instructor shall request the hearing in writing no later than thirty days after the date of the notice of denial, revocation, impoundment, or voiding. The request shall be deemed untimely, and no action will be taken thereon, unless the request is received by the Honolulu Police Department at 801 South Beretania Street, Honolulu, Hawaii, 96813, no later than the thirtieth day after the date of the decision letter. In the event the thirtieth day falls on a weekend or holiday, the deadline shall be the close of business on the next business day.

(c) The hearing shall constitute a contested case hearing for purposes of Section 91-14, Hawaii Revised Statutes, and the applicant, permittee, licensee, instructor, or Agency shall be entitled to judicial review under that section. [Eff and comp 11/20/2022; am, ren, and comp JAN 22 2024] (Auth: HRS § 134-9(o); RCH § 6-1604(d)) (Imp: HRS §§ 91-14, 134-2, 134-9, 134-13)

Subchapter 3 Instructor verifications and training certifications

§21-15-29 Instructor verifications. (a) Each firearm certification program for Permits and each firearm certification program for Licenses shall be led by an instructor verified by the State of Hawaii or the Honolulu Police Department. An application for verification as an instructor shall be rejected if the applicant is legally prohibited from possessing or handling firearms.

(b) An applicant may be verified to conduct trainings for Permits to Acquire, and may also be verified to conduct trainings for Licenses to Carry, but an applicant shall demonstrate the required qualifications for each before being so verified. Verification as an instructor for Permits to Acquire alone does not authorize the applicant to conduct trainings for Licenses to Carry, and verification as an instructor for Licenses to Carry alone does not authorize the applicant to conduct trainings for Permits to Acquire.

(c) Absent a verification process formalized by the State of Hawaii, the Training Division shall develop clear and objective criteria to verify qualifications of applicants to become instructors, with verification to be valid for two years. Such clear and objective criteria shall require the applicant to provide evidence of the following:

- (1) Valid, in-person certifications by nationally recognized firearms manufacturers or organizations, demonstrating the applicant's qualifications to use a firearm proficiently and safely and to educate others regarding the same.

- (2) The applicant's ability to provide reliable certifications regarding trainees' qualifications to the Firearms Unit. An applicant shall be disqualified if the applicant was previously convicted of any criminal offense involving dishonesty or fraud, or if the applicant was previously found liable in any civil court for any act involving dishonesty or fraud.
 - (3) For applicants seeking verification to provide training for Permits to Acquire, the applicant's qualifications to teach others regarding mental health, suicide prevention, and domestic violence issues associated with firearms and firearm violence. The applicant shall satisfy at least one of the following:
 - (A) If the applicant intends to conduct one or more portions of the training, the applicant shall submit evidence of the applicant's education and experience in each field.
 - (B) If a physician, psychologist, social worker, or other health care professional licensed in Hawaii and with training and experience in these issues intends to conduct one or more portions of the training, the applicant shall provide the name, contact information, and qualifications of the person conducting each of these portions.
 - (C) If the applicant intends to use videos for one or more portions of the training, the applicant shall submit information on each video to be used.
 - (4) For applicants seeking verification to provide training for Licenses to Carry, the applicant's qualifications to teach others regarding the law in Hawaii on self-defense and use of force, including the requirements of chapters 134 and 703, Hawaii Revised Statutes.
 - (A) The applicant may conduct this portion of the training, in which case the applicant shall submit evidence of the applicant's qualifications to provide this training.
 - (B) Alternatively, an active attorney in good standing with the Hawaii State Bar Association may conduct this portion of the training, in which case the applicant shall provide the name, contact information, and Hawaii State Bar Association JD number.
 - (C) The applicant shall also provide a copy of the written examination to be used.
- (d) As used in this section and in section 21-15-30, "applicant" means the person seeking to be verified as an instructor, "instructor" means verified instructor, and "trainee" means the person seeking training to obtain a Permit to Acquire or a License to Carry.

(e) A certified military firearms instructor shall be considered a “verified instructor” for purposes of these rules, and need not obtain additional verification from the Honolulu Police Department. [Eff and comp JAN 22 2024] (Auth: HRS § 134-9(o); RCH § 6-1604(d)) (Imp: HRS §§ 134-2, 134-7, 134-9)

§21-15-30 Training certifications by verified instructors. Any proof of training provided by a verified instructor shall be in the form of a notarized affidavit, attesting to the following:

- (1) The legal name of the trainee;
- (2) The instructor’s name and contact information;
- (3) The names and contact information of all individuals who conducted portions of the training as set forth in sections 21-15-29(c)(3) and (c)(4);
- (4) The date, starting time, ending time, and location where the trainee completed classroom instruction;
- (5) The date, starting time, ending time, and location where the trainee completed firing training; and
- (6) For trainees seeking a License to Carry, the trainee’s scores on the written examination and shooting proficiency test, as well as the make, serial number, and caliber of the firearm used for the shooting proficiency test. [Eff and comp JAN 22 2024] (Auth: HRS § 134-9(o); RCH § 6-1604(d)) (Imp: HRS §§ 134-2, 134-9)

Subchapter 4 General Provisions

§15-20-31 Purpose and intent; severability. (a) These rules are intended to govern the processing of applications for Permits to Acquire, to Register a firearm, and for Licenses to Carry Firearm, concealed or unconcealed, by the Honolulu Police Department, and shall be complied with by Honolulu Police Department personnel, including the Chief of Police.


(b) Every provision in these rules and every application of the provisions in these rules, including all subchapters, is severable from each other as a matter of law. If any provision of these rules or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of these rules, which can be given effect without the invalid provision or application. These rules shall be construed to be enforceable

up to, but no further than, the maximum possible extent consistent with federal and state law.

(c) Where these rules repeat the requirements of state law, the Honolulu Police Department is not adopting those requirements as its own policy. Instead, the Honolulu Police Department is including those requirements solely for ease of reference for its officers and applicants." [Eff and comp JAN 22 2024] (Auth: HRS § 134-9(o); RCH § 6-1604(d)) (Imp: HRS §§ 134-2, 134-9)

Amendments to and compilation of Chapter 15 of the Rules of the Chief of Police, Sections 21-15-1 – 21-15-28, relating to procedures for firearms permits and licensing, were adopted on January 12, 2024, following a public hearing held on January 9, 2024, at the Honolulu Police Department, during which public testimony was taken, after public notice containing all information required by Section 91-3, Hawaii Revised Statutes, was published in the Honolulu Star-Advertiser on December 10, 2023.


These rules shall take effect ten days after filing with the Office of the City Clerk, City and County of Honolulu.


ARTHUR J. LOGAN, Chief of Police
Honolulu Police Department

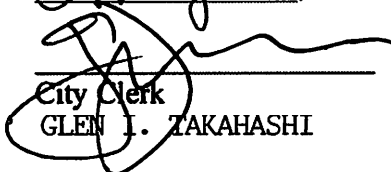
APPROVED this 12 day of
January, 2024


RICK BLANGIARDI
Mayor
City and County of Honolulu

APPROVED AS TO FORM:


Daniel M. Gluck
Deputy Corporation Counsel

Received this 12th day of
January, 2024.


City Clerk
GLEN I. TAKAHASHI