

Print Name: _____

Checklist for Minimum Requirements to Verify Instructors for Firearms Training

BASIC HANDGUN SAFETY Course

MUST MEET ALL FOUR REQUIREMENTS BELOW

___ 1. Certified to teach firearm safety course(s):

- NRA-certified in:
 - “NRA Basic Pistol” _____
 - “NRA Basic Rifle” _____
 - “NRA Basic Shotgun” _____
 - “NRA Range Safety Officer” _____
 - An equivalent course _____
- Certified by another organization _____
- Certified by a government organization (military or State) _____

Note: above training must have been completed in person, and instructor must provide proof of certification to HPD

___ 2. Qualifications to teach the required component of **mental health and suicide prevention** training in Hawaii through the following:

(Select one or more options and provide proper credentials of instructor(s) teaching this component.)

- I am familiar with the subject matter and will teach all or portions of **mental health and suicide prevention** training. (Attach evidence of education and experience in subject) _____
- I will have a physician, psychologist, social worker, or other health care professional licensed in Hawai‘i with training and experience teach all or portions of **mental health and suicide prevention** training. (Attach name(s), contact information and qualifications for each person) _____
- I will use one or more videos to conduct all or portions of **mental health and suicide** training. (Attach information on each video used) _____

___ 3. Qualifications to teach the required component of **domestic violence issues associated with firearms and firearm violence** in Hawaii through the following:

Print Name: _____

BASIC HANDGUN SAFETY Course (continued)

(Select one or more options and provide proper credentials of instructor teaching this component.)

- I certified that I am familiar with the subject matter and will teach all or portions of **domestic violence issues associated with firearms and firearm violence** training. (Attach evidence of education and experience in subject) _____
- I will have an individual with training and experience in Hawai'i teach all or portions of **domestic violence issues associated with firearms and firearm violence** training. (Attach name(s), contact information and qualifications of each person) _____
- I will use one or more videos to conduct all or portions of the **domestic violence issues associated with firearms and firearm violence** training. (Attach information on each video used) _____

_____ 4. Provide reliable certifications to HPD (must satisfy all lines):

- The course will provide at a minimum a total least two hours of firing training at a firing range and a total of at least four hours of classroom instruction _____
- The course will cover the following topics: safe use, handling, and storage of firearms, firearm safety in the home, and education on the firearm laws of the City and County of Honolulu and the State of Hawai'i _____
- I have not been convicted of any crime, or found liable in any civil matter, involving dishonestly or fraud _____
- I will provide a signed affidavit with all required information from the course, including my name, address, and phone number, attesting to the successful completion of the course by the applicant. I will not submit an affidavit with my own signature as an instructor to certify myself. _____
- I am lawfully permitted to possess and handle firearms. _____

Print Name: _____

Checklist for Minimum Requirements to Verify Instructors for

LICENSE TO CARRY (LTC) Course

MUST MEET ALL FOUR REQUIREMENTS BELOW

___ 1. Certified to teach firearm safety course(s):

- NRA-certified in:
 - “NRA Basics of Person Protection Outside The Home Course” ___
 - “NRA Basic CCW” ___
 - An equivalent course ___
- Certified by another organization ___
- Certified by a government organization (military or State) ___

Note: above training must have been completed in person, and instructor must provide proof of certification to HPD

___ 2. Qualifications to teach the required component regarding laws governing firearms, including chapters 134 and 703, HRS, and all other laws in Hawai‘i regarding circumstances in which deadly force may be used for self-defense or the defense of another, through one or more of the following options (Attach evidence of education and experience or provide the attorney(s) information):

- I am familiar with the subject matter and will teach all or portions of the laws governing firearms, including chapters 134 and 703, HRS, and all other laws in Hawai‘i regarding circumstances in which deadly force may be used for self-defense or the defense of another training. (Attach evidence of education and experience in subject) ___
- I will have an active attorney in good standing with the Hawai‘i State Bar Association conduct all or portions of the laws governing firearms, including chapters 134 and 703, HRS, and all other laws in Hawai‘i regarding circumstances in which deadly force may be used for self-defense or the defense of another training. (Attach name(s), contact information, and Hawai‘i State Bar Association number) ___

___ 3. Provide reliable certifications to HPD (must satisfy all lines):

- The course will provide at a minimum a total of at least four hours of classroom instruction, provided that a combined course will have a minimum of four hours of instruction, to satisfy the requirements for Handgun Safety and License to

Print Name: _____

LICENSE to CARRY (LTC) Course (continued)

Carry. Combined courses shall include all topics required for Permits to Acquire and Licenses to Carry. _____

- I have current and detailed knowledge on each topic and the course will cover the following: firearm safety, firearm handling, shooting technique, safe storage, legal methods to transport firearms and secure firearms in vehicles, laws governing places in which persons are prohibited from carrying a firearm, firearm usage in low-light situations, and situational awareness and conflict management. _____
- I will include a component on mental health and mental health resources. _____
- I have not been convicted of any crime, or found liable in any civil matter, involving dishonestly or fraud. _____
- I have not had a License to Carry revoked. _____
- I am lawfully permitted to possess and handle firearms. _____

_____ 4. I have provided a copy of the written test to be used, and the written test covers required topics (firearm safety, firearm handling, shooting technique, safe storage, legal methods to transport firearms and secure firearms in vehicles, laws governing places in which persons are prohibited from carrying a firearm, firearm usage in low-light situations, and situational awareness and conflict management).