

HONOLULU POLICE DEPARTMENT

POLICY TRAFFIC OPERATIONS

August 25, 2025

Policy Number 6.18

PRELIMINARY ALCOHOL SCREENING DEVICE

POLICY

The Honolulu Police Department's commitment to traffic safety includes the use of a preliminary alcohol screening device (PASD) in accordance with this directive and the PASD program.

PROCEDURES

I. DEFINITIONS

PASD: The department-issued, portable, breath alcohol testing device that conforms to the National Highway Traffic Safety Administration (NHTSA) specifications.

PASD program manager: The officer assigned by the Traffic Division's commander to manage the department's PASD program.

PASD element coordinator: The officer assigned by the element commander to coordinate the PASD program for that element. Each patrol district and the Traffic Division shall designate a PASD coordinator and provide the coordinator's name to the PASD program manager.

PASD operator: An officer authorized to conduct preliminary alcohol screenings using a PASD.

II. RESPONSIBILITIES

A. PASD Program Manager

1. The PASD program manager shall be responsible for maintaining and calibrating all PASDs as well as downloading and maintaining data from these units.

2. The PASD program manager shall ensure that PASD element coordinators comply with accuracy checking and reporting requirements established by the PASD manufacturer and program.

B. PASD Element Coordinator

Each PASD element coordinator shall, as soon as practicable, inform the PASD program manager of any PASD that is damaged, malfunctioning, lost, stolen, or requires recalibration. The coordinator shall also:

1. Conduct accuracy checks on each PASD in the element on a regular basis as established by the PASD manufacturer and program;
2. Ensure that all PASDs fall within the working parameters specified by the manufacturer;
3. Submit an accuracy check report to the PASD program manager within five calendar days of checking the PASDs; and
4. Ensure that other maintenance measures, such as storage of PASDs, memory checks, and battery checks, adhere to specifications of the PASD manufacturer and training.

III. QUALIFICATIONS

Officers must successfully complete the departmental PASD training to be qualified PASD operators.

IV. PASD USAGE

Only PASD operators shall use PASDs to conduct preliminary alcohol screenings and shall:

- A. Use only department-issued PASDs; and
- B. Conduct screenings in accordance with the training they received.

V. PROCEDURES

The PASD should be used on persons who are suspected of operating a vehicle under the influence of an intoxicant.

- A. The standardized field sobriety test shall be conducted or offered and refused prior to administering the PASD.
- B. Before using the PASD, the PASD operator shall read the admonition on the Preliminary Alcohol Screening Report, HPD-424E form, to the subject. The subject's initials acknowledging the admonition must be obtained on the form to proceed with the PASD screening.
- C. Before obtaining the breath sample, the operator shall observe the subject for a deprivation period of at least 15 minutes. The form shall then be completed by documenting the:
 - 1. Device number;
 - 2. Device temperature;
 - 3. Test time;
 - 4. Test number;
 - 5. Test results;
 - 6. Method used to obtain the breath sample; and
 - 7. Strength of the breath.
- D. PASD results can be used to augment, but not be the only element for, establishing probable cause.

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VI. MISCELLANEOUS EQUIPMENT

Each element with PASDs shall be responsible for maintaining its own supply of mouthpieces and accuracy check gas tanks.



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board for one week

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