

HONOLULU POLICE DEPARTMENT

POLICY LAW ENFORCEMENT OPERATIONS

April 6, 2015

Policy Number 4.56

GANG MEMBER RECOGNITION AND INFORMATION

POLICY

Personnel shall document and route gang membership information in accordance with this directive.

PROCEDURE

I. BACKGROUND

During their tours of duty, field and investigative personnel will come into contact with individuals who are found under suspicious circumstances, who conduct illegal activity, or who are subject to arrest based upon probable cause or warrant. Some of these individuals will claim affiliation, membership, or association with a gang.

II. FIELD INTERVIEWS AND POLICE REPORTS

- A. All gang information gathered, either by field interview or arrest, shall be entered on the Gang Recognition, HPD-187 form. This form shall be used to document all gangs, gang members, and gang member associates.
- B. Original police reports shall be processed and submitted in accordance with policies and procedures but shall not include HPD-187 form originals.

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- C. Copies of police reports relating to gang activity and the original HPD-187 form shall be sent directly to the supervisor of the Crime Analysis Unit (CAU), Criminal Investigation Division. The HPD-187 form is covered under Title 28, Part 23, Code of Federal Regulations (28 CFR Part 23); and as such, under no circumstances shall a copy of the HPD-187 form be submitted to the Records and Identification Division with the original report.

The copy of the police report and the original HPD-187 form shall be sent in a sealed envelope via intradepartmental mail to ensure that the information is not accessible to unauthorized individuals.

- D. The Community Affairs Division, Criminal Investigation Division, Narcotics/Vice Division, Intelligence Enforcement Unit, and each patrol district shall assign a liaison who shall provide gang-related information to the CAU and attend departmental gang-related meetings as scheduled.

III. REGIONAL INFORMATION SHARING SYSTEM (RISS)

- A. The CAU shall be responsible for entries of gang membership information entered into the Western States Information Network's Regional Information Sharing Systems National Gang Program's (WSIN RISSGang) database.
- B. The supervisor of the CAU shall ensure that the information entered into the RISSGang database is in compliance with 28 CFR Part 23.

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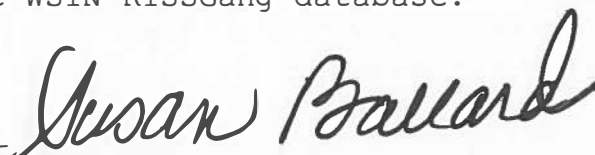
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- C. The CAU supervisor or designee shall be the only person to obtain, input, or modify any data provided to or obtained from the WSIN RISSGang database.

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SUSAN BALLARD
Chief of Police

Post on bulletin
board for one week

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