PUBLIC TOURING OF THE ALAPAI HEADQUARTERS

POLICY

The Community Affairs Division (CAD) shall have the overall responsibility for public touring of the Alapai headquarters.

PROCEDURE

I. The responsibilities shall include (but are not limited to):

A. Scheduling public tours of the Alapai headquarters;
B. Establishing procedures and guidelines for public tours in its manual of operations; and
C. Ensuring that all touring policies and procedures comply with security policies and procedures for the Alapai headquarters.

II. REQUESTS FOR PUBLIC TOURS

All requests for public tours of the Alapai headquarters shall be submitted to the commander of the CAD.

Post on bulletin board for one week

Policy first issued
December 28, 2001

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