

**HONOLULU POLICE DEPARTMENT**  
**POLICY**  
**AUXILIARY AND TECHNICAL SERVICES**

**April 23, 2015**

**Policy Number 8.15**

OWNERSHIP AND RETURN OF EVIDENCE  
FROM A PAWNSHOP OR SECONDHAND DEALERSHIP

POLICY

It is the responsibility of the Department of the Corporation Counsel of the City and County of Honolulu to facilitate the process of returning evidence, which has been recovered from a pawnshop or secondhand dealership and which has more than one person claiming ownership rights to the property.

PROCEDURE

I. RESPONSIBILITIES OF RESPONDING OFFICER

- A. Prior to inspecting the property, the officer will ascertain all identification information from the claimant. The officer will then inspect the evidence and determine if it is the property in question.
- B. All identified property will be recovered and placed into evidence. The property is not to be released to any claimant.
- C. The pawnshop or secondhand dealer will be given a property receipt for accountability.
- D. The property shall be submitted into evidence under the report number (i.e., burglary first, unauthorized entry into a motor vehicle, robbery, etc.). If no criminal report is initiated, the officer shall initiate a miscellaneous public case and submit the evidence under the report number.
- E. A copy of the miscellaneous public case shall be forwarded to the district's Misdemeanor Follow-up Detail for final disposition.

April 23, 2015

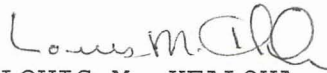
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II. FINAL DISPOSITION

The completed report with a final disposition by the investigating officer (the assigned detective or misdemeanor follow-up officer) and an interpleader cover action letter must be received by the Department of the Corporation Counsel to begin the return process.

III. CORPORATION COUNSEL

The Department of the Corporation Counsel is solely responsible for facilitating the interpleader action before the court.

  
LOUIS M. KEALOHA  
Chief of Police

Post on bulletin  
board for one week

Policy first issued  
March 24, 1995