DEPARTMENTAL COORDINATION

POLICY

All elements within the department shall encourage and support the exchange of information with all other elements for the purpose of coordinating activities.

PROCEDURE

COMMUNICATION, COORDINATION, AND COOPERATION

I. All patrol, support, and specialized elements shall encourage and promote the exchange of information with other elements for the purpose of coordinating performance.

II. Communications tools include (but are not limited to) crime information bulletins, daily highlights, attendance of investigative personnel at patrol lineups, staff meetings, e-mail, voice mail, and other computer systems.

III. Intradepartmental coordination of activities between operations and support elements is demonstrated by the exchange of information using a variety of appropriate means that include (but are not limited to) the following:

A. Weekly command staff meetings with minutes distributed to all elements;
B. Weekly and monthly divisional staff meetings;
C. Weekly bureau meetings;
D. Community policing group meetings;
E. Task force meetings; and

F. Divisional information notices.

Post on bulletin board for one week

Policy first issued
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LOUIS M. KEALOAHA
Chief of Police